

# The Alan Turing Institute

## Public engagement funding call 2022 Frequently asked questions

### Contents

Introduction .....	2
Eligibility .....	2
Who is eligible to apply for this funding?.....	2
Do I need to have experience in public engagement to apply? .....	2
I am not an active researcher; can I still apply? .....	2
Can I apply from a non-UK university? .....	2
Is the award transferable? .....	2
Purpose and scope of the award.....	3
What types of activity is this funding for?.....	3
What types of activity will not be funded? .....	3
What are underrepresented groups? .....	3
Can my activity be aimed at one specific group?.....	3
I'm still not sure if my proposed activity is within scope .....	3
Equality, diversity and inclusion .....	3
What is an Equality, Diversity and Inclusion impact assessment?.....	3
What is the Turing's Equality, Diversity and Inclusion strategy?.....	4
How will Equality, Diversity and Inclusion be monitored? .....	4
Post-Award.....	4
What reporting requirements are attached to the funding?.....	4
Key dates .....	4
Funding and resources.....	4
Is researcher time covered? .....	4
The cost guide does not state whether an item I need will be covered.....	4
The cost guide states that something crucial to the delivery of this project is not covered under this grant. ....	5

What is the maximum amount I can apply for? .....	5
Reasonable adjustments and support .....	5
What are reasonable adjustments? .....	5
Support for successful applicants .....	5
Terms and conditions .....	5
Contact details .....	6

## Introduction

This frequently asked questions (FAQs) document has been created to assist those considering applying to the public engagement funding call and to support applicants with the completion of their application.

This document will be reviewed and updated throughout the call to provide clarity when additional questions are received. The date of the most recent update can be found at the top of page 1.

If you have any questions that cannot be answered by the Call Document or FAQs, or you experience difficulties with the Flexi-Grant system, please email [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk).

## Eligibility

### Who is eligible to apply for this funding?

Eligibility criteria are set out in the Call Document on the [application page of the website](#).

### Do I need to have experience in public engagement to apply?

Some experience is advisable, however it is not crucial. Training is included in this award, and you will have access to support. Applications will be judged on their merits, rather than the experience of the applicant.

### I am not an active researcher; can I still apply?

This pilot call is only for active researchers who are eligible for EPSRC funding. It is not suitable for industry professionals or those who are not currently employed by a university as a researcher.

### Can I apply from a non-UK university?

This pilot call is only for universities based in the UK. Researchers from universities outside of the UK are not eligible to apply.

### Is the award transferable?

No. The Awards will be made to the successful candidates via their universities and they must remain the Award Lead throughout the funding period.

## **Purpose and scope of the award**

### **What types of activity is this funding for?**

This funding is for activities that promote two-way engagement, recognising the views and needs of the public. It is also for activities that use creative and innovative methods to engage new audiences that do not typically engage with data science and AI.

### **What types of activity will not be funded?**

The following activities will not be funded as part of this award:

- Lectures and seminars
- Academic workshops
- Sponsorships towards large conferences
- Blogs and articles

### **What are underrepresented groups?**

'Underrepresented groups' is a term used to describe people or groups of people who are inadequately represented within a field. In AI and data science, this includes, but is not limited to: women/girls, people from minority ethnic backgrounds, people from lower income households, people with a physical or mental disability, those from the LGBTQ+ community and people who do not hold a Certificate of Higher Education.

### **Can my activity be aimed at one specific group?**

Yes. Activities should be aimed at the general public, however they don't need to be aimed at everyone. If your activity is aimed at a small, specific group, you still need to consider accessibility and inclusion, however this will be dependent on the group you are working with.

If you are excluding certain groups by working with a small, specific group, you should be clear about why you are doing this and how you can ensure that excluded groups are not disadvantaged by the work you are doing.

### **I'm still not sure if my proposed activity is within scope**

If you're not sure if your proposal fits the scope of this call, you can contact us at [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk).

## **Equality, diversity and inclusion**

### **What is an Equality, Diversity and Inclusion impact assessment?**

As part of the application process, you will be asked to provide an EDI assessment. This means you will need to consider who may be excluded from your activity due to a disability, belief, gender, ethnicity, sexuality or other protected characteristic, and consider measures you can put in place so that people from those groups can equally participate.

### **What is the Turing's Equality, Diversity and Inclusion strategy?**

The Turing's EDI strategy can be downloaded from the [Equality, diversity and inclusion webpage](#). All activities should be in-keeping with our values (pg. 7), which are Trust, Respect, Transparency, Inclusivity, Leadership and Integrity.

### **How will Equality, Diversity and Inclusion be monitored?**

Award Leads will be expected to report against what they have set out in their EDI impact assessment as part of the reporting process.

## **Post-Award**

### **What reporting requirements are attached to the funding?**

You will be required to submit a project report at the end of the Award (30 November 2022), detailing the outputs of the project and if the project met its objectives.

You will also be required to submit an impact evaluation report (13 March 2023), providing an in-depth analysis on the longer-term impacts of the activity. This may require following up with your participants, analysing data and tracking behaviour changes.

If your activity requires longer than the time given to assess and evaluate impact, please contact [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk) to discuss.

During the Award, Lead Applicants will be required to submit a progress report after three months.

## **Key dates**

- Call opens for applications via Flexi-Grant portal on **20 April 2022**
- Application period remains open until **17:00 on 25 May 2022**
- Activity funded by this Award will begin from **20 June 2022**
- Activity funded by this Award will end on **30 November 2022**
- Impact evaluation reports will be required by **13 March 2023**

## **Funding and resources**

### **Is researcher time covered?**

On this occasion, we are unable to cover the cost of researcher time as part of this award.

### **The cost guide does not state whether an item I need will be covered.**

The cost guide is not exhaustive. If you require additional resources that are not covered in the cost guide, please contact [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk) to discuss before submitting your application.

## **The cost guide states that something crucial to the delivery of this project is not covered under this grant.**

If you need to include items currently not covered under this grant as part of your activity and those items are crucial to the delivery of your activity, please contact [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk) to discuss before submitting your application.

### **What is the maximum amount I can apply for?**

The maximum Award you can apply for is £10,000. You should include VAT in all your costings where applicable.

## **Reasonable adjustments and support**

### **What are reasonable adjustments?**

The Equality Act 2010 requires employers and service providers to make 'reasonable adjustments' that will allow disabled people to access the same opportunities and services as non-disabled people.

The Alan Turing Institute is committed to creating an environment where diversity is valued, and everyone is treated fairly. We encourage applicants to let us know about any reasonable adjustments they may require for the application process or their proposed project. You may already know what you would like to request, or you may like to have a general discussion of your options. Please see our [Reasonable Adjustments policy](#) for further information.

Email [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk) or call 07961 479 488 to discuss any reasonable adjustments.

Please be assured that anything you do share will be treated in confidence

### **Support for successful applicants**

As part of its values, the Institute strives to create a culture that is inclusive and free of barriers. Additional financial support is available to applicants who would otherwise not be able to participate.

Costs that may be requested for reasonable adjustments are detailed in the Costings Template (Cost guide tab), which you can download on the [application page of the website](#).

The list is not exhaustive; if you need funds for reasonable adjustments which not detailed in the Cost guide, please contact [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk) / 07961 479 488 to discuss before submitting your application. This information will not be used to assess your application.

## **Terms and conditions**

Terms and conditions can be downloaded from the [application page of the website](#).

## Contact details

For any questions about the Award or completing the application on the Flexi-Grant system, please contact us at [publicengagement@turing.ac.uk](mailto:publicengagement@turing.ac.uk).