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# Guidance for Universities and Supervisors

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## **The Alan Turing Institute Enrichment Scheme 2023**

Now entering its eighth year, the Turing Enrichment Scheme offers students currently enrolled on a doctoral programme at a UK university the opportunity to enrich their doctoral studies by building connections with The Alan Turing Institute and engaging with its diverse community of researchers. Students continue their doctorate with their current supervisor at their home university, while gaining the opportunity to learn new methodologies, build new collaborations and develop research independence.

You can find out more at [www.turing.ac.uk/work-turing/studentships/enrichment](http://www.turing.ac.uk/work-turing/studentships/enrichment).

Students who are successful in applying for the scheme will be offered a 6 or 9 month in person placement at Turing HQ and will receive a financial Placement Award of £472.50\* per month to support relocation or commuting. They will also have access to an Enrichment Training Support Expenses fund from which students can claim up to £1000. The fund is intended to be used flexibly for research related expenses. Further Grassroots funding is available to claim for collaborative research opportunities.

There is no typical Enrichment student, and applications are encouraged from candidates from diverse academic

disciplines and whose research embraces the Turing's ethos of interdisciplinary collaboration within data science and artificial intelligence.

For the current academic year 2022-23 the Turing offered a pilot of two types of Enrichment awards: Community Award and the Placement Award.

For the 2023/2024 Call, we will only offer the Placement Award allowing us to review the results from the pilot Community Award.

\*subject to a cost of living review each March.

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## Further funding opportunities

**Access fund** – up to £500 per month can be applied for at the time of applying for the Enrichment Scheme on Flexi-Grant. The fund is intended to assist students who could not otherwise afford to take part in the scheme.

**Hardship fund** – an 'in-flight' fund of between £250-£2,000 is available as a one off payment or instalments to help with a change in unforeseen financial circumstances.

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## Application Process and Candidate Selection

Candidates apply directly to the Turing through our application portal. Candidates are asked to discuss the participation in the Enrichment Scheme with their supervisor and department prior to application and gain approval to participate. As part of the application, supervisors are asked to submit a reference for the candidate. For more details on the assessment criteria please review the Enrichment Call Document.

The deadline for applications is  
**18th January 2023, 12 noon, GMT.**  
**No extension will be granted.**

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## References

With a change to previous years, references will now be called for just after the email offer stage. This will allow students to submit their application without waiting for their referee to complete the reference; it will also reduce the amount of time that referees need to spend writing references.

Applicants are asked to tick a box on their application form to agree that they have informed their supervisor and in the case of Partner Universities: the ULM. If at the time of requesting a reference it is apparent that the applicant has not discussed the application with their supervisor (or ULM/TNDA lead), it may result in the withdrawal of the offer. Formal offers will be sent after the receipt of references.

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### **Responsibilities of the student**

- All students are asked to confirm they have the permission of their university to study on the scheme before applying and will be asked at offer stage to produce confirmation of this alongside their supervisor's reference.
- Students will be asked to sign the Enrichment Terms and Conditions, provide a bio and photo for the website, attend the on-boarding activities and keep abreast of the necessary impact and monitoring surveys sent to them.
- Students are expected to attend the Turing headquarters at the British Library for a minimum of 2 days per week. There is not a requirement to relocate to London if the student wishes to retain their current accommodation, but the ability to commute is imperative.

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### **Responsibilities of the student's 'home' university**

If the student is successful, the Turing will ask their home University to:

- Grant the student permission to 'study away' for the duration of the Enrichment placement – 6 or 9 months starting in either October or January.
- Administer the Placement Award to the student on behalf of The Alan Turing Institute and sign a Funding Agreement regarding this.
- Invoice the Turing annually for the financial award and pay this to the student.
- Continue to supervise the student while they participate in the scheme and commit to a minimum of monthly meetings, either face to face or remotely.

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## Student Services Support

We want to ensure that all our students feel fully supported during their time on the Enrichment Scheme. Students will have access to a range of both academic and pastoral support options at the Turing.

The Academic Services team at the Turing run a dedicated student support service who are able to provide support on a range of student topics. Students will also be able to access support from drop in academic mentoring at the Turing.

Opportunities to engage with the cohort, by becoming a student rep, student community champion, or taking part in a range of social activities taking place at the Institute are also encouraged.

All students have access to certain Turing benefits including access to the Institute's External Supervisor who offers support on dealing with challenging situations.

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## Visa and Immigration

If the home university international office would like to discuss monitoring or engagement requirements for students who are on a Student Visa and how the Turing can support this, please ask them to contact the team to discuss this. Universities are requested to inform the Turing immediately of any changes in legal right to remain or study for any student undertaking an Enrichment placement.

If the home university would like to see representative copies of any of the documents mentioned in advance, please contact us.

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## Contact details

For questions on the Turing's Enrichment Scheme, please contact the Institute's Academic Recruitment team through [academic-recruitment@turing.ac.uk](mailto:academic-recruitment@turing.ac.uk) or by calling **+44 (0) 203 862 3578**.